

**FINANCE MEETING**  
**March 25, 2014**

The Finance Meeting of the City of Natchez met in the Council Chambers on Tuesday, March 25, 2014, at 4:30 p.m.

PRESENT: Mayor Pro Tempore Joyce Arceneaux-Mathis  
Alderman Ricky Gray Ward 2  
Alderman Sarah Carter Smith Ward 3  
Alderman Tony Fields Ward 4  
Alderman Mark Fortenbery Ward 5  
Alderman Dan Dillard Ward 6

ABSENT: Mayor Butch Brown

ALSO PRESENT: City Clerk Donnie Holloway  
City Attorney Hyde Carby  
Temple Hendricks, Board Secretary  
David Gardner, City Engineer  
Ed Bowser, IT Director  
Frankie Legaux, City Planner  
James Johnston, Community Development Director

*Frankie Legaux, City Planner*

Frankie Legaux reported that two public hearings would be heard in the regular session.

The first case would be Application PC 14-2, for 355 Highway 61 South—a rezoning from A-1 Agricultural to B-4 Highway Business. The Toyota dealership is planning on building a new building.

The second case was PC-14-10, 108 Vine Street—rezoning from R-2, Two Family Residential to R-6 Mobile Home Subdivision District. Mrs. Legaux provided definitions of Modular, Mobile and Manufactured housing.

*James Johnston, Community Development Director*

2014 Urban Youth Corps (UYC) Program Application  
Permission to submit UYC application to hire up to five (5) college-aged students to work with the Public Works Department on specific and non-specific transportation-related projects. Program participants will also receive basic skills training from several local agencies including ASU, AMR, Co-Lin, Carby & Carby, etc... The city can apply for up to \$35,000.00 for this program on an 80/20 match basis with the city's 20% matching coming entirely from in-kind sources – equipment usage, donated basic skills training and staff supervisory time (Public Works, Planning Dept., etc...) If funded, the program will begin on 5.27.13 and end on 8.2.13. Applications are due to the MDOT before April 11, 2014.

Alderman Arceneaux-Mathis advised that she'd meet with Mr. Johnston to see, if during budget time, the city could put in minimal funds to provide summer employment for college students to work in their fields of study such as engineering, computer science, etc.

Rural Development Rural Business Enterprise Grant Program  
The department is seeking permission to apply for a Rural Development Rural Business Enterprise Grant (RBEG) to locate the ASU Entrepreneurial Academy into the to-be-preserved Yazoo & MS Valley Railroad Depot. The purpose of the application is to assist existing and emerging businesses create and/or retain jobs. The service area of the Academy is Adams, Claiborne, and Jefferson & Wilkinson County. Funds will be used to purchase the necessary office equipment for the classes and support services. No local match from the city is being requested. It is estimated that the total project budget will not exceed \$200,000.00.

*Ed Bower, IT Director*

Mr. Bowser had provided a list of employees with cell phone per a previous request. Alderman Dillard had asked Mr. Bowser to look at surveillance equipment for Duncan Park, which he was doing.

Alderman Dillard

Monthly Budget Report February 2014

001 General Fund – negative cash revenue entry.

p. 1 R01 Homestead Exemption YTD -\$12,402

How is it possible to have negative revenue entry?

**Mr. Holloway replied that it must be an error.**

001 General Fund-Police Grant

p. 1 R10 Police Grant YTD \$72,805

What is for and what agency are these monies coming from?

001-042 Auditor

p. 6 E09 Professional Services YTD \$170,639

This is in excess of the approved budget amount of \$50,000.

**Mr. Holloway replied that something must be wrong.**

001-556 Contingencies

p. 25 Miscellaneous YTD \$48,418

This is in excess of the approved budget amount of \$20,000

100-612 MDA Colonnades

p. 28 In the approved budget there's a fund 320 TE Grant /Broadway/Colonnades (I think it should be 301) that shows a budget amount of \$625,000 is this the same fund. Are there two or more different projects all included under this one budget entry? Are the funds coming from the same agency?

Pg. 31 Public Properties

Showed \$2,012.00.

What is this for?

Pg 42, Fund 109 Casino Annual Lease Fund

Show Street? Improvements/ The same fund has two different names-\$2,097.00

11/15/2013 check in the amount of \$303,110 was paid to Blain Companies

109 Casino Annual Lease Payment – Incorrect Balance

p. 42 Revenue Sub Total YTD \$1,000,000

From B&K bank statements:

12/19/2013 deposit from Casino \$1,000,000.

02/28/2014 end of month balance should be \$1,310,393 NOT \$1,000,000.

**Mr. Holloway said that staff will enter the correct fund balance.**

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Shows \$29,160.00 for uniforms

**Mr. Holloway replied not correct as there was not a grant.**

Department of Justice

**Mr. Holloway said a grant that the school received and it was run through this account.**

126 Recreation-Golf

p. 60 Contract Services YTD \$58,586

The budgeted amount for the year-\$65,000. 5 months into the fiscal year and Clerk has paid out 90% of the amount budgeted.

**Mr. Holloway replied that funds are for incentives. Alderman Dillard sai that incentives were not set up in the budget and not to be paid until November per the agreement. Mr. Holloway said that it is something that he needs to look at.**

**Hurricane Gustav and Isaac Funds—Mr. Holloway said funds appearing are unspent Mayor Pro Tempore Arceneaux-Mathis advised that it was previously discussed that those funds were to be cleared out so they don't continue to appear on the financial statements. Mr. Holloway replied and**

they will be closed out during the next audit, with the balance going into Public Properties. Alderman Dillard replied that the bank statements don't show any money in these accounts therefore any money in these funds came from the city. Alderman Dillard said that Isaac, on the financial, shows \$368.75. Mr. Holloway said that he thinks that there is more money in this fund.

109 Street Improvements

p. 42 E10 City Project #061-13 YTD \$2,997

What is this for?

**Mr. Holloway replied that there shouldn't be anything....**

Mr. Holloway replied to Alderman Dillard's question that the trial balances were forwarded to the auditor in January. Alderman Dillard asked that the City Clerk provide the trial balances for 2012 and 2013 to the BOA by the next BOA meeting. Mr. Holloway replied that he would do

Alderman Dillard asked that the senior accountant come to the next BOA meeting. Mayor Pro Tempore Arceneaux-Mathis and Alderwoman Carter Smith said that they agreed and that the senior accountant would have a deadline, such as the Monday before a Tuesday meeting, to provide answers to questions. Alderwoman Carter Smith reminded Mr. Holloway that this staff was going to provide reports to the BOA earlier than currently being provided.

Alderman Dillard said the amount approved for the Colonnades is not the amount showing up in the report—quit a few of the funds are in excess of their budgeted amounts.

Alderman Dillard said that the city is in the sixth month of its fiscal year and the city needs to know where it is financially.

Mayor Pro Tempore aid fire?????

Alderman Dillard said if you look at page 117 for the year to date expenses, the city is running \$1.386M deficit. It appears that the city has collected about half of its ad valorem taxes.

Alderwoman Carter Smith advised that the BOA was invited to a reception tonight at Southwest Distributors to view the Clydesdale horses.

**Alderman Gray made the motion to adjourn the Finance Meeting to go into the Regular Meeting of the Board of Aldermen. Alderwoman Carter Smith seconded the motion which carried unanimously.**

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Larry L. "Butch" Brown, Mayor

Attest:

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Donnie Holloway, City Clerk